

CITY EXECUTIVE BOARD

A G E N D A

Date: Wednesday 3 September 2008 at 5.00 pm

Venue: St. Aldate's Room, Town Hall

MEMBERSHIP AND RESPONSIBILITIES

Bob Price (Leader)	Corporate governance and strategic partnerships
Ed Turner (Deputy Leader)	Finance, housing and strategic planning
Antonia Bance	Social inclusion and young people
Mary Clarkson	Culture and heritage
Colin Cook	City development
Sajjad Malik	Safer communities
John Tanner	Cleaner, greener city
Bob Timbs	Leisure and sport
Oscar Van Nooijen	Service transformation

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The quorum of the Executive Board is three members. No substitutes are permitted.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

When the Chair agrees, members of the public may ask questions for up to 15 minutes – these must be about items on the agenda and must have been given to the Head of Legal and Democratic Services by 2.00 pm on the working day before the meeting.

4. SAFEGUARDING CHILDREN

Lead member: Councillor Bance

Report (attached) of the Corporate Manager, Partnership Development

5. LOCAL LETTINGS PLAN FOR JOHN KALLIE COURT

Lead member: Councillors Turner

Report (attached) of the Head of Community Housing and Community Development

6. TENANTS' CHOICE – REFURBISHMENT PROJECTS

Lead members: Councillor Turner

Report (attached) of the Head of City Homes

7. NORTHWAY COMMUNITY CENTRE IMPROVEMENTS

Lead member: Councillors Turner and Bance

Report (attached) of the Head of Community Housing and Community Development

8. CITY WORKS WASTE AND CLEANSING PROJECTS

Lead member: Councillor Tanner

Report (attached) of the Head of City Works

9. CONTINUATION OF LEISURE PROVISION AT THE OXFORD ACADEMY

Lead member: Councillor Timbs

Report (attached) of the Head of City Leisure

10. PLAY AREA FACILITY ACTION PLAN

Lead member: Councillor Bance

Report (attached) of the Executive Director, City Services

11. REFURBISHMENT OF PLAY AREAS - PROJECT APPROVAL

Lead member: Councillor Bance

Report (attached) of the Executive Director, City Services

12. AWARD OF CONTRACT FOR THE SUPPLY AND INSTALLATION OF PLAYGROUND EQUIPMENT

Lead member: Councillor Bance

Report (attached) of the Head of City Works

13. PEGASUS THEATRE

Lead member: Councillor Turner

Report (attached) of the Head of City Development

14. AWARD OF CONTRACT FOR THE SUPPLY OF A TOWN HALL CAFÉ AND CATERING CONTRACT

Lead members: Councillor Clarkson

Report (attached) of the Head of City Development

15. AWARD OF CONTRACT FOR LEASEHOLDER BUILDINGS INSURANCE

Lead member: Councillor Turner

Report (attached) of the Head of Finance

16. PERFORMANCE MONITORING FIRST QUARTER 2008/09

Lead member: Councillor Price

Report (attached) of the Policy, Performance and Communications Manager

17. FIRST QUARTER REVENUE AND CAPITAL BUDGET MONITORING 2008/09

Lead member: Councillor Turner

Report (attached) of the Head of Finance

18. TREASURY MANAGEMENT ANNUAL REPORT 2007/08

Lead member: Councillor Turner

Report (attached) of the Head of Finance

19. CAPITAL STRATEGY 2008/09

Lead member: Councillor Turner

Report (attached) of the Head of Finance

20. MEDIUM TERM FINANCIAL STRATEGY

Lead member: Councillors Price and Turner

Report (attached) of the Head of Finance *NOTE The Medium Term Financial Strategy document has been circulated separately to all Councillors and to senior officers who will be attending this meeting and/or the Value and Performance Scrutiny Committee. It can be viewed with the agendas on the Council's website and spare copies will be available at both meetings.*

21. OPTIONS FOR 16 EDMUND ROAD, COWLEY

Lead member: Councillor Turner

Report (attached) of the Head of Oxford City Homes (see also the exempt from publication appendix at item C1)

22. FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.

23. MINUTES

Minutes (attached) of meeting held on 23 July 2008

24. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

MATTERS EXEMPT FROM PUBLICATION

(Item C1 is exempt from publication by virtue of paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information].)

The public interest in maintaining an exemption is that negotiations relating to the acquisition or disposal of assets are not compromised for so long as they remain subject to contract.)

C1. OPTIONS FOR 16 EDMUND ROAD

Lead member: Councillor Turner

Exempt from publication appendix (attached) of the report of the Head of Oxford City Homes at item 21